**Memo**

To: Family Members, Individual Served, Care Coordinators

From: Nicholas Kaitanowski, Vice President Residential Services

Re: Free Standing Respite- Suspension

Date: 11/19/2020

Recently, we sent notification on New York implementing a system throughout the state that provides a color- coded designation to geographic areas based on their COVID infection rates. The codes range from yellow, orange and red (highest risk). At this time, you are receiving this because your loved one attends our Respite program that is located in an orange micro-cluster.

Due to the increased risk of transmission in these areas, we are suspending Free Standing Respite services at 7200 Lake Shore Road Derby, N.Y. in order to protect individuals, our staff and our families. We apologize for any inconvenience that this may cause you. We expect that we will reopen our Respite program in some capacity once the area returns to a “yellow” or no color micro-cluster.

Additional information on maps, zones and risk can be obtained at: <https://forward.ny.gov/> . COVID has presented many challenges and the situation will continue to evolve. We at sasi are committed to ensuring that we communicate updates to families and care providers in a timely fashion.