

## sasi-Family Visitation

*We appreciate the important role that loved ones have to the emotional well-being and happiness of residents. It is our goal to accommodate requests for visitation to the greatest extent possible. At the same time, we have an equally important commitment to residents, families and staff for homes that are safe.*

*We ask for your understanding and cooperation with the parameters that sasi has established in accordance with OPWDD guidance. \* Please note these standards may change based on future directions from New York state.*

1. While scheduling a visit, family and resident should be reminded of risks/benefits associated with the virus
2. Other residents should be notified ahead of time that the visitor will be present and ask them to remain socially distant
3. Visits should be scheduled at least 24 hours in advance to avoid any scheduling conflicts
4. 24-72 hours prior to the visit, the manager will conduct an over the phone screening using the questionnaire for visitors. Visitor will be informed that the questionnaire will be repeated along with the temperature screening on the day of the visit.
5. Multiple families cannot be scheduled during the same hours
6. Only one visitor should be present at a time. any other family member will be asked to wait in the vehicle or outside of the residence. Requests for more than one visitor must be approved by the director.
7. Visits should be scheduled between the hours of 10 a – 4p (7 days per week) in order to minimize interruption during high activity within the IRA. Hours outside of these will require approval by the director
8. Visits should be kept to one hour
9. Guests will provide their own face covering as face coverings will be **required** at all times- including when outdoors. If the visitor does not have a mask, one will be provided to them. Social distancing of at least 6 feet will also be required for visitors at all times, - including when outdoors
10. Visitors must be at least 18 years of age, except in rare circumstances as approved by the director
11. The resident that is participating in the visit will also be expected to wear a face covering and/or maintain social distance to the greatest extent possible
12. Staff will be available to assist during the visit if needed. Staff, at all times will also wear a face covering and maintain social distancing

13. A visit will not occur if there is anyone in the home with suspected or confirmed Covid. Or, if any visitor is under quarantine or isolation orders. The visit will need to be rescheduled
14. Upon arrival to the IRA, the visitor will be asked screening questions before the visit, to determine possible exposure and presence of symptoms consistent with COVID-19. The family member will have temperature taken. If the responses to the screening questions indicate or if the visitor's temperature is greater than 99.6 degrees, the visit will be rescheduled
15. Once screening is completed, visitors will be asked to use hand sanitizer or directed to the bathroom to wash their hands with soap and warm water for a minimum of 20 seconds. \* If the visit is to occur outdoors, then hand sanitizer should be used instead of entry to the bathroom area. Should the visitor need to use the bathroom, staff will disinfect immediately after use
16. Regular hand washing or the use of hand sanitizer will be practiced during the visit
17. It is preferable that visits occur outdoors on agency property. However, due to inclement weather or other circumstances, the manager may grant permission for the visit to occur in the individual's private bedroom. If neither of these two options are available, the visit will occur in a room designated by the house that will be private and not in a high traffic area
18. Visitors cannot leave agency property or take their loved one inside of their vehicle during the visit
19. Upon conclusion of the visit, staff will thoroughly clean and disinfect any area where the visit took place
20. Families must complete a visitor log to record date, start and end time of visit, person visited, and the location of the visit. If family does not enter the house, manager will record information on the visitor log. Logs will be reviewed and uploaded weekly
21. Should any visitor fail to adhere to the above guidelines, they will be asked to immediately leave the premises. The administrator on call will be notified

( Rev.7/14/2020)